**Week 3**

(14th February – 21st February)

**Meeting**

(Thursday 14th February)

**Attendees:**

* Cameron Armstrong
* Daniel Olsson
* Jack Fisher
* Joe Douthwaite
* Josh Whelan
* Sehun Babatunde

**Meeting Log:**

* Continue research and writing for technical plan and user analysis.

**Actions**

* Cameron Armstrong
* Researched and wrote part for technical plan and user analysis (2 hours)
* Daniel Olsson

o Researched and wrote part for technical plan and user analysis (2 hours)

* Joe Douthwaite

o Researched and wrote part for technical plan and user analysis (2 hours)

* Josh Whelan

o Researched and wrote part for technical plan and user analysis (2 hours)

* Jack Fisher
  + Contribute towards technical plan and complete user analysis with Daniel Olsson.
* Sehun Babatunde

o Researched and wrote part for technical plan and user analysis (2 hours)

**Action Log**

*A description of how much time was spent during the week by each member and the actions performed during this time.*

* Jack Fisher
  + Research into our target audience for our user analysis. Gathering information about the problems faced and current methods for overcoming these issues. (2 hours)
  + Compile technical plan and user analysis into single files and submit to Blackboard.
* Cameron Armstrong
  + Researched and wrote part for technical plan and user analysis (Outline of solution to allow feasibility to be assessed.
  + Any significant risks and actions to avoid, reduce or tackle them.)
* (1 hour)

* Daniel Olsson

O Researched and wrote part for technical plan and user analysis (Estimate cost, Worker time, cost per day and overheads, Commercial software license costs. (1 hour)

* Joe Douthwaite
  + Researched and wrote part for technical plan and user analysis (Team processes and operational procedures.) (1 hour)
* Josh Whelan
  + Researched and wrote part for technical plan and user analysis (user interface/interaction designs for the AR application, alternative potential approaches.) (1 hour)
* Sehun Babatunde
  + Researched and wrote part for technical plan and user analysis (Investigation methods, development lifecycle and application structure, Implementation approaches.) (1 hour)